



# 2024-2025 WORKFORCE DEVELOPMENT MODULES



- **5 CURRICULUM MODULES AVAILABLE TO ALL SUBJECTS AND GRADE LEVELS**
- **LESSONS WITH ASTERISK ARE DELIVERED IN THE SENIOR ENGLISH CURRICULUM**
- **ADDITIONAL MODULES FROM COMMUNITY, TRAINING, AND HIRING PARTNERS TO COME IN PHASES**

## Setting Up For Success

- SMART Goals
- Vision Board
- Learning Styles
- Email Etiquette
- Language Level Up
- Extracurricular Activity Plan
- Time Management
- Individual Growth & Peer Dynamics
- Your Digital Footprint\*
- Empowering Citizens
- Substance Sabotage

## Transferable Skills

- Skill Transfer
- Attendance & Punctuality
- Leading with a Smile
- Paying Attention
- Following Directions
- Asking Questions
- Teamwork
- Safety First!
- Asking for Help
- Consistency is Key

## Career Exploration

- The Cost of Living on Your Own\*
- Career Aptitude Assessment\*
- Rewards & Benefits\*
- Trades vs. Traditional Careers
- Military Jobs & Opportunities
- Companies for Community Impact
- Subject-Specific Career Exploration
- Real-World Application
- Pay & Benefits Breakdown

## Post-Secondary Exploration

- How To Make More Money\*
- Program Exploration
- Certifications
- Hillsborough Community College
- Hillsborough Technical Colleges
- Apprenticeships
- Considering the Cost
- Financial Aid 101
- Documenting Competency & Character

## Launching Your Career

- Creating a LinkedIn Profile\*
- Writing a Resume\*
- Crafting a Cover Letter
- Finding a Job
- Completing a Job Application
- Elevator Speech\*
- Interview Skills\*
- Communicating with Confidence
- Dress for Success\*
- How to Follow-Up\*
- Professionalism in Post-Employment\*

*Thank you to our Hiring Partners for inspiring our curriculum topics!*

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